# 3rd EELISA Joint Call – Proposal application form

To be submitted to [communities@eelisa.eu](mailto:communities@eelisa.eu) by 15 June 2024 until 23:59 CEST

## 1. Personal data of lead applicant of the hosting institution (compulsory)

The proposal must involve at least three EELISA partners, i.e. the activity must be jointly organised by at least three individuals affiliated to three different EELISA institutions.

|  |  |  |
| --- | --- | --- |
| **Activity title:** |  | |
| **EELISA Community:** | (Please choose from the [EELISA Community platform](https://community.eelisa.eu/)) | |
| **Lead applicant of the hosting institution**  Main responsible for the implementation of the activity | Title / First name / Last name: |  |
| Gender (male, female, non-binary, prefer not to say): |  |
| EELISA institution: |  |
| Department / Institute / Chair / Degree Program: |  |
| Role (faculty, researcher, staff, student) |  |
| Telephone: |  |
| Email (institutional): |  |
| **Short biography of the co-organizer (max. 200 words):** |  | |

## 2. Co-organisers (compulsory)

|  |  |  |
| --- | --- | --- |
| **Co-organiser (1)**  From an EELISA institution different from the hosting institution | Title / First name / Last name: |  |
| Gender (male, female, non-binary, prefer not to say): |  |
| EELISA institution: |  |
| Department / Institute / Chair / Degree Program: |  |
| Role (faculty, researcher, staff, student) |  |
| Telephone: |  |
| Email (institutional): |  |

|  |  |  |
| --- | --- | --- |
| **Co-organiser (2)**  From an EELISA institution different from the hosting institution | Title / First name / Last name: |  |
| Gender (male, female, non-binary, prefer not to say): |  |
| EELISA institution: |  |
| Department / Institute / Chair / Degree Program: |  |
| Role (faculty, researcher, staff, student) |  |
| Telephone: |  |
| Email (institutional): |  |

Further co-organisers can be added (copy-paste the box).

## 3. Further contributors and participants (including externals) (optional)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Title / First name / Last name (or Entity name): | Institution / Company / NGO / Others, Country: | Gender (male, female, non-binary, prefer not to say): | Role (faculty, researcher, staff, student, external): | Expected contribution (short description): |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

Add rows as necessary.

## 4. Activity description (compulsory)

|  |  |  |
| --- | --- | --- |
| **Title:** |  | |
| **Brief description:** |  | |
| **SDG(s) addressed:** |  | |
| **Duration:** |  | |
| **ECTS (if applicable):** |  | |
| **Tentative date (month):** |  | |
| **Location(s):** |  | |
| **Expected number of participants:** | **In-presence (local):** |  |
| **In-presence (incoming):** |  |
| **Virtual:** |  |
| **Excellence and impact (up to 40 points, max 2000 characters including spaces)** | | |
| **Excellence and Impact** - *Relevance and Novelty (Max 20 points)*: | | |
| How does the proposed activity address a novel aspect within its academic domain while staying relevant to current needs? |  | |
| **Excellence and Impact** - *Social Context (Max 10 points):* | | |
| In what ways does the proposed activity contribute to addressing societal challenges and advancing the UN's Sustainable Development Goals? |  | |
| **Excellence and Impact** - Interdisciplinarity and Mission Alignment (Max 10 points): | | |
| How does the proposed activity integrate interdisciplinary approaches and align with the missions of involved EELISA Communities? |  | |
| **Learning ecosystem (up to 40 points, max 2000 characters including spaces)** | | |
| **Learning Ecosystem** - *Innovative Teaching Methods (Max 20 points):* | | |
| How will the proposed activity utilize innovative teaching methods, particularly emphasizing CBL, to engage stakeholders and motivate learners? |  | |
| **Learning Ecosystem** - *Educator and Learner Participation (Max 10 points):* | | |
| How will the proposed activity ensure balanced participation of educators and learners, considering acceptance criteria for participants? |  | |
| **Learning Ecosystem** - *Issuance of EELISA Credentials (Max 10 points):* | | |
| How will the proposed activities lead to the issuance of EELISA credentials, including workload assessment based on ECTS? |  | |
| **Implementation (up to 20 points, max 2000 characters including spaces)** | | |
| **Implementation** - *Execution Plan and Budget (10 points):* | | |
| Can you outline a clear execution plan for the activities along with an estimated budget? If the estimated budget exceeds the maximum available, what contingency plan or strategy do you have in place to secure additional funding or adjust the scope of activities accordingly? |  | |
| **Implementation** - *Sustainability (10 points):* | | |
| How do you envision the proposed activities being sustained in the mid- to long-term, and what measures are in place for reiteration and continuity? |  | |

## 5. Estimated budget (compulsory)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Cost type** | **No.** | **Cost category** | **Item and description** | **Costs (€)** |
| Organisational costs | 1 | *Travel, accommodation & subsistence of organisers* |  |  |
|  |  |
|  |  |
| 2 | *Travel, accommodation & subsistence of externals contributing to the activity (e.g., invited speakers) (max 10% of total estimated budget)* |  |  |
|  |  |
|  |  |
| 3 | *Other costs (e.g., dissemination, catering, booking of venues, &c.)* |  |  |
|  |  |
|  |  |
| 4 | *Personnel costs to support the logistics of the activity (maximum 1 person)* |  |  |
|  |  |
|  |  |
| Participation costs | 5 | *Travel, accommodation & subsistence of participants (affiliated to EELISA) (provide a fair estimate)* |  |  |
| Total | | | |  |

Add rows as necessary.

## 6. Annexes (optional)

Please feel free to include additional support documentation related to the activity.