# 5th EELISA Joint Call – Proposal application form

To be submitted to [communities@eelisa.eu](mailto:communities@eelisa.eu) by 15 March 2025 until 23:59 CET

**Important notice**: Please fill out this proposal form as concisely as possible. Section 4 ‘Activity description’ should not exceed **5 pages**. Exceeding the page limit will be penalized with a reduction of points. To provide additional information or details, please make use of the Annex section.

## 1. Personal data of lead applicant of the hosting institution (compulsory)

The proposal must involve at least three EELISA partners, i.e. the activity must be jointly organised by at least three individuals affiliated to three different EELISA institutions.

|  |  |  |
| --- | --- | --- |
| **Activity title:** | Click or tap here to enter text. | |
| **EELISA Community:** | Click or tap here to enter text.(Please choose from the [EELISA Community platform](https://community.eelisa.eu/)) | |
| **Hosting institution:** | Choose an item. | |
| **Lead applicant of the hosting institution**  Main responsible for the implementation of the activity | Title / First name / Last name: | Click or tap here to enter text. |
| Gender: | Choose an item. |
| EELISA institution: | Choose an item. |
| Department / Institute / Chair / Degree Program: | Click or tap here to enter text. |
| Role | Choose an item. |
| Telephone: | Click or tap here to enter text. |
| Email (institutional): | Click or tap here to enter text. |
| **Short biography of the co-organizer (max. 200 words):** | Click or tap here to enter text. | |

## 2. Co-organisers (compulsory)

|  |  |  |
| --- | --- | --- |
| **Co-organiser (1)**  From an EELISA institution different from the hosting institution | Title / First name / Last name: | Click or tap here to enter text. |
| Gender: | Choose an item. |
| EELISA institution: | Choose an item. |
| Department / Institute / Chair / Degree Program: | Click or tap here to enter text. |
| Role | Choose an item. |
| Telephone: | Click or tap here to enter text. |
| Email (institutional): | Click or tap here to enter text. |

|  |  |  |
| --- | --- | --- |
| **Co-organiser (2)**  From an EELISA institution different from the hosting institution | Title / First name / Last name: | Click or tap here to enter text. |
| Gender (male, female, non-binary, prefer not to say): | Choose an item. |
| EELISA institution: | Choose an item. |
| Department / Institute / Chair / Degree Program: | Click or tap here to enter text. |
| Role (faculty, researcher, staff, student) | Choose an item. |
| Telephone: | Click or tap here to enter text. |
| Email (institutional): | Click or tap here to enter text. |

Further co-organisers can be added (copy-paste the box).

## 3. Further contributors and participants (including externals) (optional)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Title / First name / Last name (or Entity name): | Institution / Company / NGO / Others, Country: | Gender: | Role (faculty, researcher, staff, student, external): | Expected contribution (short description): |
| Click or tap here to enter text. | Click or tap here to enter text. | Choose an item. | Choose an item. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. | Choose an item. | Choose an item. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. | Choose an item. | Choose an item. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. | Choose an item. | Choose an item. | Click or tap here to enter text. |

Add rows as necessary.

## 4. Activity description (compulsory)

|  |  |  |
| --- | --- | --- |
| **Title:** | Click or tap here to enter text. | |
| **Brief description:** | Click or tap here to enter text. | |
| **Participation in previous Joint Calls** | Please indicate if this is a resubmission of a proposal from a previous call that did not receive funding: Choose an item. | |
| If Yes, please indicate the title of the previously submitted proposal and explain how you addressed the feedback received on your original proposal: | |
| Click or tap here to enter text. | |
| **SDG(s) addressed (max. 3) + level of impact** (see [EELISA Credentials](https://community.eelisa.eu/eelisa-credentials/))**:** | SDG1: Choose an item. / Level of impact: Choose an item.  SDG2: Choose an item. / Level of impact: Choose an item.  SDG3: Choose an item. / Level of impact: Choose an item. | |
| **Duration:** | Click or tap here to enter text. | |
| **ECTS (if applicable):** | Click or tap here to enter text. | |
| **Tentative date (month):** | Click or tap to enter a date. | |
| **Location(s):** | Click or tap here to enter text. | |
| **Expected number of participants:** | **In-presence (local):** | Click or tap here to enter text. |
| **In-presence (incoming):** | Click or tap here to enter text. |
| **Virtual:** | Click or tap here to enter text. |
| **Excellence and impact (up to 40 points)**  Please address how the activity:   * Addresses a novel aspect within its academic domain while staying relevant to current needs * Contributes to addressing societal challenges and the SDGs * Integrates interdisciplinary approaches in line with the mission/s of the EELISA Community/ies involved | | |
| Click or tap here to enter text. | | |
| **Learning ecosystem (up to 40 points)**  Please address how the activity:   * Utilizes innovative teaching methods, particularly emphasizing CBL, but not excluding other innovative methods, to engage stakeholders and motivate learners * Ensures balanced participation of educators and learners, considering acceptance criteria for participants * Leads to the issuance of EELISA Credentials and badges, including learning objectives level and workload assessment based on ECTS | | |
| Click or tap here to enter text. | | |
| **Implementation (up to 20 points)**  Please address the following aspects:   * Execution plan of the activity within the budget indicated in section 5 below * How do you envision the proposed activity to be sustained in the mid- to long-term, and any intended measures for reiteration and continuity | | |
| Click or tap here to enter text. | | |

## 5. Estimated budget (compulsory)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Cost type** | **No.** | **Cost category** | **Item and description** | **Costs (€)** |
| Organisational costs | 1 | *Travel, accommodation & subsistence of organisers* |  |  |
|  |  |
|  |  |
| 2 | *Travel, accommodation & subsistence of externals contributing to the activity (e.g., invited speakers) (max 10% of total estimated budget)* |  |  |
|  |  |
|  |  |
| 3 | *Other costs (e.g., dissemination, catering, booking of venues, &c.)* |  |  |
|  |  |
|  |  |
| 4 | *Personnel costs to support the logistics of the activity (maximum 1 person)* |  |  |
|  |  |
|  |  |
| Participation costs | 5 | *Travel, accommodation & subsistence of participants (affiliated to EELISA) (provide a fair estimate)* |  |  |
| Total (max. 15.000 Euro per Activity) | | | |  |

Add rows as necessary.

## 6. Annexes (optional)

Please feel free to include additional support documentation related to the activity.